










Research Assistant

(Canada Summer Jobs – International Human Rights & Policy Research)

Dignity Network Canada

AT A GLANCE

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|  Location: | Remote (Ontario-based) |
|  Employment Type: | Canada Summer Jobs 9 weeks |
|  Compensation: | \$21/hour |
|  Target Start / End: | June 1, 2026 - July 31, 2026 |
|  Schedule: | 4-Day Work Week (Monday-Thursday, 30 Hours) |
|  Reports to: | Senior International Research and Campaigns Officer |
|  Technology: | BYOD (Bring Your Own Device) |

OVERVIEW

Dignity Network Canada (DNC) is seeking a motivated and detail-oriented Research Assistant to support a focused research project exploring how Canada and Canadian organizations advance global LGBTIQ (SOGIESC) human rights.

This role offers a unique opportunity to contribute to meaningful, real-world research in international development, policy, and human rights. The successful candidate will gain hands-on experience in research design, data collection, analysis, and knowledge mobilization while working within a collaborative, mission-driven national organization.

ABOUT DIGNITY NETWORK CANADA

DNC is a national network of 65+ member organizations advancing the human rights of LGBTIQ communities globally, with a focus on sexual orientation, gender identity and expression, and sex characteristics (SOGIESC).

We bring together international development organizations, human rights groups, LGBTIQ organizations, refugee support groups, and others to strengthen Canada's contribution to global equality movements.

As a fully virtual organization, our staff, board, and members collaborate across Canada and with partners worldwide. Our work includes research, policy development, advocacy, public engagement, and community-building.



KEY RESPONSIBILITIES

Research & Data Collection

- Conduct guided online research related to international LGBTIQ / SOGIESC human rights
- Support data collection through literature reviews, surveys, and structured interviews , including administering surveys at events to gather participant perspectives on international human rights issues
- Collaborate with staff and working groups to refine the research scope and approach

Analysis & Synthesis

- Interpret, organize, and synthesize qualitative and/or quantitative data
- Identify key findings, trends, and insights relevant to the research project and help distill emerging research themes to inform future information briefs and facilitated dialogue sessions.
- Support the development of clear, accessible research outputs

Project Coordination

- Assist in planning and tracking research activities, timelines, and deliverables
- Support the logistical preparation and delivery of organizational convenings, including serving as rapporteur and maintaining accurate records of proceedings and participant contributions
- Schedule meetings, interviews, and stakeholder engagements as needed
- Provide regular updates on research progress to internal teams

Knowledge Mobilization & Communications

- Draft and edit research materials, reports, and summaries for different audiences
- Support the preparation of presentations or knowledge-sharing materials
- Assist in organizing events or activities related to the dissemination of findings

Team Collaboration

- Participate actively in team meetings and organizational activities
- Engage with DNC staff, members, and partners across Canada and internationally
- Contribute to a collaborative and inclusive team environment



WHO WE'RE LOOKING FOR

Minimum Qualifications (Canada Summer Jobs Eligibility)

To apply, you must:

- Be between 15 and 30 years of age at the start of employment
- Have a valid Social Insurance Number (SIN)
- Be a Canadian citizen, permanent resident, or person with refugee status in Canada

International students and temporary residents are not eligible for this program.

Skills & Experience

- Strong research, analytical, and critical thinking skills
- Excellent written and verbal communication abilities
- Ability to organize information and manage multiple tasks or deadlines
- Comfortable working independently in a remote environment
- Proficiency with online research tools and basic digital platforms (Google Workspace, Microsoft Office, Slack, Zoom, etc)

Values & Alignment

- Interest in advancing equity, inclusion, and social justice
- Commitment to respectful, inclusive collaboration
- Curiosity, initiative, and willingness to learn

Additional Assets

- Academic or lived experience related to human rights, international development, political science, gender studies, or a related field
- Familiarity with LGBTIQ / SOGIESC issues and global advocacy
- Experience with interviews, surveys, or qualitative research methods

HOW TO APPLY

Please submit your resume to: hiring@dignitynetwork.ca

Accommodations are available upon request throughout the recruitment process.

Applications will be reviewed on a rolling basis, and close on **May 13, 2026**.

Dignity Network Canada is committed to equitable hiring practices and encourages applications from individuals of all diverse backgrounds, including members of the LGBTIQ+ community.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.